



**PUBLIC SERVICE BOARD MEETING
AGENDA ITEM
REGULAR MEETING**

Wednesday, April 11, 2018

SUBJECT

Engineering Selection for On-Call Surveying Services 2018

BACKGROUND

EPWater uses surveying firms for preparation of metes and bounds and boundary surveys as well as checking quality control of contractors' surveyors. This contract will allow staff to respond quickly when surveys or other documentation is needed to acquire property or easements.

STRATEGIC OBJECTIVES SUPPORTED

Improve Land & Water Management

EVALUATION PROCESS

The Architectural/Engineering Selection Advisory Committee met on March 21, 2018, to review and recommend selection of the surveying firms for the above-referenced services. The committee consisted of Bradley Roe, Ivonne Santiago, Kristina D. Mena, R. Alan Shubert, Marcela Navarrete, Fernando Rico, and Gilbert Trejo. Proposals were scored in the areas of technical competence, project approach, team organization and availability, and project management and quality control. Cobb Fendley, Conde, Frank X. Spencer, and H2O Terra were selected as the firms that best meet the needs of the Utility for these important services and demonstrated excellent abilities in all the evaluated categories. The selected firms are the most qualified.

Each consultant will be issued a professional services contract for a maximum amount of \$200,000 over the two year contract term.

FINANCIAL IMPLICATIONS

Funds will be allocated from the specific project where the surveying services are required and at times will include funds from the Commercial Paper Fund.

PROPOSED ACTION REQUESTED

Award Professional Services Contracts for On-Call Surveying Services to Cobb, Fendley and Associates, Inc.; Conde, Inc.; Frank X. Spencer and Associates, Inc.; and H2O Terra each in a maximum amount of \$200,000, each contract will be for a term of two-years, and authorize the use of commercial paper.

SUPPORTING DOCUMENTATION PROVIDED

- N/A