



**PUBLIC SERVICE BOARD MEETING
AGENDA ITEM**

**REGULAR MEETING
Wednesday, April 12, 2017**

SUBJECT

Sole Source Purchase of Volvo Parts and Service

BACKGROUND

The Volvo parts and service contract will be used to maintain the 27 pieces of Volvo equipment currently in the fleet. This fleet of equipment provides service and support to various operations in the Utility. The contract will provide original equipment manufacturer parts and factory trained technician to support our operations.

EVALUATION PROCESS

Sierra Machinery is the only authorized Volvo dealer in El Paso County. Staff has worked with Sierra Machinery in the past and recommends award of the Volvo parts and service contract to them.

FINANCIAL IMPLICATIONS

Sufficient funds are available in various accounts, and the funding sources are the Water and Sewer Fund and the Stormwater Operating Fund.

PROPOSED ACTION REQUESTED

Approve a sole source contract for Volvo parts and service to Sierra Machinery, Inc. in the estimated annual amount of \$75,000 with the option for two one-year extensions.

SUPPORTING DOCUMENTATION PROVIDED

) Sole Source affidavit



EL PASO WATER UTILITIES PUBLIC SERVICE BOARD

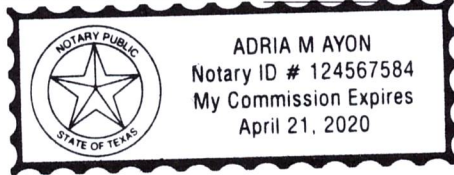
SOLE SOURCE AFFIDAVIT

Before me, the undersigned official, on this day, personally appeared a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

- 1. My name is Maria F. Teran. I am over the age of 18, have never been of a convicted crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Sierra Machinery, Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s): Volvo, Doosan, Gradall
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the El Paso Public Utilities-Public Service Board.

Signature

SUBSCRIBED AND SWORN to before me on this 22nd day of March 20 17



NOTARY PUBLIC
Adria M. Ayon
PRINTED NAME
4/21/20
MY COMMISSION EXPIRES

COMPANY NAME: Sierra Machinery, Inc.
ADDRESS, CITY, STATE & ZIP CODE: 939 Hawkins Blvd., El Paso, TX 79915
PHONE: 915-772-0613 FAX NUMBER: 915-779-6086
CONTACT NAME AND TITLE: Maria F. Teran - President/ CEO
WEB ADDRESS: www.sierraelpaso.com EMAIL: magia@sierraelpaso.com
FEDERAL TAX ID NUMBER: 74-2160500 TEXAS SALES TAX NUMBER: 1-74-2160500