



**PUBLIC SERVICE BOARD MEETING
AGENDA ITEM**

**REGULAR MEETING
Wednesday, October 11, 2017**

SUBJECT

Purchase of a 2018 camera truck & equipment

BACKGROUND

The camera truck is a key piece of equipment used to inspect sewer lines. The camera truck has the capability to identify sewer lines that potentially are in need of repair. The new camera truck will replace the current unit, which has reached its useful life expectancy.

EVALUATION PROCESS

Staff obtained a quote from Silsbee Ford utilizing the Texas Local Government Purchasing Cooperative Buyboard contract number 521-16. Staff evaluated the quote and determined that the quote met all the requirements for this procurement. Therefore, staff recommends the purchase of the camera truck and equipment from Silsbee Ford. The total amount of the truck and equipment is \$255,519.20 less a credit of \$18,500 for the trade-in of the current unit for a net cost of \$237,019.20.

FINANCIAL IMPLICATIONS

Sufficient funds are available in account number 1217-029, and the funding source is the Improvement Fund.

PROPOSED ACTION REQUESTED

Approve the purchase of a 2018 camera truck and equipment through the Texas Local Government Purchasing Cooperative Buy Board contract number 521-16 from Silsbee Ford in amount of \$237,019.20.

SUPPORTING DOCUMENTATION PROVIDED

-) Silsbee Ford Quote
-) Buyboard Contract # 521-16



Phone: 800-695-2919
 Fax: 800-211-5454
 Email: info@buyboard.com

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Vendor Contract Information

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Vendors

None Selected

Price Range

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None Selected

Contract

Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts, and Service Labor[X]

Vendor Name: Silsbee Ford
Address: 1211 US Hwy 96 N.
 Silsbee, TX 77656
Phone Number: (409) 885-3800
Email: rhyder.cowboyleft@gmail.com
Website: <http://www.silsbeeford.com>
Federal ID: 76-0533144
Contact: Richard Hyder
Accepts RFQs: Yes
Minority Owned: No
Women Owned: No
Service-Disabled Veteran Owned: No
EDGAR: Yes
Contract Name: Vehicles, Heavy Duty Trucks, Police Motorcycles, Parts, and Service Labor
Contract Description: Compact, mid-size and full size sedans; crossovers; sport utility SUVs; midsize, full-size & heavy duty pickups; passenger & cargo vans; law enforcement vehicles & motorcycle; cab & chassis trucks; heavy duty trucks & tractors; program vehicles; repair parts/service
Contract#: 521-16
Effective Date: 12/01/2016
Expiration Date: 11/30/2019
Service Fee: Vehicles purchase orders are subject to a \$400 service fee
Payment Terms: Net 30 days
Delivery Days: 90
Shipping Terms: Pre-paid and added to invoice
Freight Terms: FOB Destination
Ship Via: Common Carrier
Region Served: All Texas Regions
States Served: All States
Contract Exceptions: The term "program vehicle" refers to a factory owned vehicle that has been used for demonstration and test drive purposes throughout the year the vehicle was released and is considered a used vehicle. Program vehicles do not maintain the Manufacturers Certificate of Origin (MCO) as that only applies new vehicles. Program vehicles also include vehicles purchased from car rental agencies, again considered used vehicles, and are usually one year old lease returns with a years' worth of mileage (maximum of 25,000 miles).
Additional Info: NOTE: As per the specifications for BuyBoard Proposal 521-16, and except for delivery fees explained below, all vehicle fees (i.e. pre-deliver inspection, make ready, State of Texas inspection, manufacturer destination fees, etc.) charged for any purchase from this contract included in the awarded vehicle base price(s). Vehicle fees not included in the base price(s) not allowed and should not appear on the awarded dealer's quote for a vehicle offered for purchase under the contract. The Cooperative service fee is not a vehicle fee and is not included in the base pricing. Only those vendors whose awarded pricing is stated on the BuyBoard on a per mile basis may charge a vehicle delivery fee. The above information has been communicated to Cooperative members. EDGAR Vendor Certification Form (relating to CFR Part 200 & Appendix II) is included in the Vendor response document, and can be found in the Vendor Proposal File link near the bottom of the page.
Quote Reference Number: 521-16
Return Policy: 25% restocking fee during first 30 days after delivery

[Contract Documents](#)

EDGAR Notice: [Click to view EDGAR Notice](#)
Proposal Documents: [Click to view BuyBoard Proposal Documents](#)
Regulatory Notice: [Click to view Bonding Regulatory Notice](#)
Proposal Files: [Click to view Vendor Proposal Files Documents](#)

Contact us 800-695-2919

PRODUCT PRICING SUMMARY BUYBOARD CONTRACT #521-16

Vehicles and Heavy Duty Trucks

VENDOR--Silsbee Ford, 1211 Hwy 96 N., Silsbee TX 77656

End User: EL PASO WATER
 Contact: TODD KINLOCK
 Email: _____
 Product Description: 2018 TRANSIT

Prepared by: GLEN ANGELLE
 Phone: 409-880-9191 C- 800-646-2749 LINE
 Email: gangelles.cowboyfleet@gmail.com
 Date: September 29, 2017

A. Bid Series: 148 A. Base Price: \$ 22,548.00

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
E4F	E4F CUTAWAY	\$ 4,350.00		EXT. WHITE	
	6.8L V10 GAS				
	4.56 LS	\$ 253.80			
	EXT. UPGRADE PKG.	\$ 94.00			
	POWER WINDOWS/LOCKS	\$ 437.10		16" BOX W/IBAK EQUIPMENT	\$ 226,086.00
	CRUISE CONTROL	\$ 225.60			
	TRAILER TOW MIRRORS	\$ 216.20			
	FRAME PUCKS	\$ 47.00			
	KEYLESS ENTRY	\$ 211.50			

Total of B. Published Options: \$ 231,921.20

C. Unpublished Options [Itemize each below, not to exceed 25%] \$= 0.0 %

Options	Bid Price	Options	Bid Price

Total of C. Unpublished Options: \$ -

- D. Pre-delivery Inspection:
- E. Texas State Inspection:
- F. Manufacturer Destination/Delivery:
- G. Floor Plan Interest (for in-stock and/or equipped vehicles): \$ 475.00
- H. Lot Insurance (for in-stock and/or equipped vehicles): \$ 175.00
- I. Contract Price Adjustment: 1997 CUES VAN \$ (18,500.00)
- J. Additional Delivery Charge: _____ miles
- K. Subtotal: \$ 236,619.20
- L. Quantity Ordered 1 x K =
- M. Trade in: _____
- N. BUYBOARD Administrative Fee (\$400 per purchase order) \$ 400.00
- O. TOTAL PURCHASE PRICE INCLUDING BUYBOARD FEE \$ 237,019.20

A. Glen Angelle *Glen Angelle* 9-29-17