

**El Paso Water
Architect/Engineer
State of Qualifications**

A/E firm that desire to work for El Paso Water (EPWater) must submit a Statement of Qualification (SOQ) in this format to the Chief Technical Officer. A/E firms may amend their SOQs at any time during the year submitting only the changes/updates to their SOQ.

Firms are encouraged to update their SOQs when owners, project managers, or key employee change. For example, when a project manager resigns from a firm or when a firm hires a new project manager, the firm should promptly amend its SOQs so that EPWater knows of the change in the firm's capacity to perform work.

Date Submitted: _____ Texas Engineering Firm Number: _____

Firm Name: _____

Firms that have headquarters, home office, or parent company offices in other cities must identify the location of the senior office in the Corporate Office fields below. If firm's corporate office is in El Paso, enter 'n/a' in the Corporate Office fields.

Corporate Office Address: _____

Corporate Office Phone: _____ Corporate Office Fax: _____

Firm that have permanent office in El Paso must identify the location of the office in the El Paso Office fields below.

Name of Principal: _____

Email Address: _____

El Paso Office Address: _____

El Paso Office Phone: _____ El Paso Office Phone: _____

Year El Paso Office Established: _____ Website: _____

If the principal(s) in charge of the firm's El Paso office do not reside in El Paso, identify the senior person who resides in El Paso.

Name of Senior Person in Firm's El Paso Office: _____

Person's Office Address: _____

Person's Title: _____

Years of Employed by Firm: _____ Years in El Paso: _____

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On the following pages, provide information about the firm’s project experience and available personnel. EPW is primarily interested in learning about firm’s El Paso employees and El Paso project experience; however, firms may submit other information. Firms may submit multiple pages of information.

Project Chart: List projects that the firm desires to use as examples of its qualification. The sequential code numbers should begin with E for EPW projects and X for non-EPW projects. If none of the listed employees worked on an example project, leave the Employee cell blank.

Sample Project Chart

<i>Code</i>	<i>Project</i>	<i>Description</i>	<i>Owner</i>	<i>Location</i>	<i>Reference</i>	<i>Employees</i>
E1	Main Street Lift Station	Lift Station – 200 GPM	EPW	El Paso	Joe Doe (915) 543-9000	EA, XC, XD
E2	Old City WWTP	WWTP – 20 MGD	EPW	El Paso	Jane Jones (915) 332-4399	
X3	Airport Transmission Line	Transmission Main - 24"	City of Phoenix	Phoenix	Bill Smith (602) 344-4498	XC
X4	Parker Pump Station	Pump Station – 10 MGD	Denver Water	Denver	Jack Brown (303) 551-4321	XC, XD

Employee Chart: List employees that are available for work on EPWU projects. List non-El Paso employees only if they previously worked on EPW projects. The sequential code numbers should begin with E for El Paso based employees and X for non-El Paso employees.

Sample Employee Chart

<i>Code</i>	<i>Employee</i>	<i>Title</i>	<i>Years Experience</i>	<i>Location</i>	<i>Texas PE #</i>	<i>Projects</i>
EA	Bill Bell	Project Manager	15	El Paso	453344	E1
EB	Sally Thomas	Mechanical Engineer	2	El Paso	033998	
XC	George Hint	Civil Engineer	12	Houston	234567	E1, X3, X4
XD	Thomas Ball	Civil Engineer	5	Oklahoma City	n/a	E1, X4

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List of categories (*design services*):

Wells
Elevated Reservoirs
Pump Stations
Lift Stations
Pipe Lines (sewer) < 24 inch
Pipe Lines (sewer) > 24 inch
Pipe Lines (water) < 24 inch
Pipe Lines (water) > 24 inch
Reclaimed Water
Conveyance Interceptor
Ground Storage Tanks
Wastewater Treatment
Water Treatment
Stormwater Improvements (basins/ponds)
Stormwater Channels
Stormwater Systems
Environmental Compliance & Permitting
Financial Planning
Odor Control Study
Planning/Feasibility Study Potable Reuse Treatment Plant
Drainage Study/Improvements